

RENTAL REGISTRATION INSPECTION FORM
BUILDING INSPECTION DIVISION

DATE: _____

INSPECTOR: _____

ADDRESS: _____

CASE #: _____

Section 301 – General

☐ Ready to Occupy ☐ OK to Occupy/Needs Re-Inspection ☐ Not Ready to Occupy

Any item marked as “failed” shall be corrected and re-inspected within 10 days of the above date unless otherwise noted.

Comments: _____

Pass Fail

Section 302 – Exterior Premises

<input type="checkbox"/>	<input type="checkbox"/>	Sidewalks and Driveways
<input type="checkbox"/>	<input type="checkbox"/>	High Weed and grass
<input type="checkbox"/>	<input type="checkbox"/>	Rodent Harborage
<input type="checkbox"/>	<input type="checkbox"/>	Accessory Structures
<input type="checkbox"/>	<input type="checkbox"/>	Accumulation of Garbage

Section 303 – Pools, Spas & Hot Tubs

<input type="checkbox"/>	<input type="checkbox"/>	Swimming Pool
<input type="checkbox"/>	<input type="checkbox"/>	Enclosures

Section 304 – Exterior Structure

<input type="checkbox"/>	<input type="checkbox"/>	General Conditions
<input type="checkbox"/>	<input type="checkbox"/>	Protective Treatment
<input type="checkbox"/>	<input type="checkbox"/>	Missing / non-contrasting address numbers
<input type="checkbox"/>	<input type="checkbox"/>	Structural Members
<input type="checkbox"/>	<input type="checkbox"/>	Exterior Walls
<input type="checkbox"/>	<input type="checkbox"/>	Roofs and Drainage
<input type="checkbox"/>	<input type="checkbox"/>	Stairs, Decks, Porches & Balconies
<input type="checkbox"/>	<input type="checkbox"/>	Insect Screens/ required on all Operable windows
<input type="checkbox"/>	<input type="checkbox"/>	Doors/ weather stripping insufficient
<input type="checkbox"/>	<input type="checkbox"/>	Building Security

Section 305– Interior Structure

<input type="checkbox"/>	<input type="checkbox"/>	Interior Surfaces
<input type="checkbox"/>	<input type="checkbox"/>	Stairs and Walking Surfaces
<input type="checkbox"/>	<input type="checkbox"/>	Handrails and Guards
<input type="checkbox"/>	<input type="checkbox"/>	Interior Doors

Section 308 – Extermination

<input type="checkbox"/>	<input type="checkbox"/>	Infestation
--------------------------	--------------------------	-------------

Section 403 – Ventilation

<input type="checkbox"/>	<input type="checkbox"/>	Bathrooms / Toilet rooms
<input type="checkbox"/>	<input type="checkbox"/>	Habitable Spaces
<input type="checkbox"/>	<input type="checkbox"/>	Cooking Facilities

Pass Fail

Section 504 – Plumbing Systems & Fixtures

<input type="checkbox"/>	<input type="checkbox"/>	General
<input type="checkbox"/>	<input type="checkbox"/>	Insufficient caulk at tub or toilets
<input type="checkbox"/>	<input type="checkbox"/>	Plumbing System Hazard
<input type="checkbox"/>	<input type="checkbox"/>	Exterior hose bibs require Vacuum breakers

Section 505 – Water System

<input type="checkbox"/>	<input type="checkbox"/>	General
<input type="checkbox"/>	<input type="checkbox"/>	Water Heating Facilities
		T&P Drain improperly ran

Section 603 – Mechanical Equipment

<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Appliances
<input type="checkbox"/>	<input type="checkbox"/>	Safety Controls

Section 604 – Electrical Facilities

<input type="checkbox"/>	<input type="checkbox"/>	Need blanks in panel
<input type="checkbox"/>	<input type="checkbox"/>	Electrical System Hazards

Section 605 – Electrical Equipment

<input type="checkbox"/>	<input type="checkbox"/>	Receptacles / Broken or damaged
<input type="checkbox"/>	<input type="checkbox"/>	Missing covers on exterior fixtures
<input type="checkbox"/>	<input type="checkbox"/>	GFCI protection all kitchen; bathroom; garage & exterior outlets

Section 702 – Means of Egress

<input type="checkbox"/>	<input type="checkbox"/>	Locked Doors / Thumb latch Required on door lock
--------------------------	--------------------------	--

Section 704-Fire Protection Systems

<input type="checkbox"/>	<input type="checkbox"/>	Smoke Alarms / hard wired Interconnected smoke detectors required in all bedrooms and area servicing bedrooms (hallway)
--------------------------	--------------------------	---

Section 705-Carbon Monoxide Alarms

<input type="checkbox"/>	<input type="checkbox"/>	Carbon Monoxide Detector
--------------------------	--------------------------	--------------------------